

**MINUTES  
REGULAR MEETING  
WINNSBORO TOWN COUNCIL  
SEPTEMBER 5, 2023**

**Present:** Mayor John McMeekin; Mayor Pro-Tem Demetrius Chatman; Danny Miller, Janice Bartell-Prather, Jae Burroughs, Council Members; Jason Taylor, Town Manager; Chris Clauson, Kathy Belton, Assistant Town Managers; Scott Elliott, Town Attorney; Patti Davis, Town Clerk.

The Winnsboro Town Council met in regular session on September 5, 2023, at the Winnsboro Women's Club Building. In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (e), as amended, the following persons and/or organizations have been notified of the time, date and location of this meeting: The Voice of Blythewood and Fairfield, The Country Chronicle and other individuals associated with the distribution list of the Town of Winnsboro.

**1. CALL TO ORDER**

Mayor McMeekin called the Regular Meeting to order at 6:15 p.m.

**2. INVOCATION**

Council Member Bartell-Prather led the invocation.

**3. APPROVAL OF AGENDA**

Council Member Bartell-Prather made a motion, seconded by Mayor Pro-Tem Chatman, to approve the agenda. ***The motion carried 5-0.***

**4. APPROVAL OF MINUTES**

Mayor Pro-Tem Chatman made a motion, seconded by Council Member Bartell-Prather, to approve the Regular Meeting minutes from August 15, 2023, and the Finance Committee minutes from August 15, 2023. ***The motion carried 5-0.***

**5. SPECIAL REPORTS/PRESENTATIONS**

None.

**6. PUBLIC COMMENT (3 MINUTES): THE TOTAL TIME ALLOCATED TO THIS PUBLIC COMMENT SEGMENT IS 30 MINUTES.**

None.

**7. PUBLIC HEARINGS**

None.

## 8. ORDINANCES AND RESOLUTIONS

- A.** Second and Final Reading Ordinance No. 86: An Ordinance Annexing into the Town of Winnsboro a 0.63 Acre Tract of Land, Located at 151 Columbia Road, Winnsboro, SC, Owned by Michael O. and Penny L. Meekins, in Fairfield County, Not Already Within the Winnsboro Town Limits, and Including All Adjacent and Abutting Rights-of-Way. Tax Map No. 126-03-28-010-000. Motion made by Mayor Pro-Tem Chatman, seconded by Council Member Bartell-Prather, to approve Second and Final Reading Ordinance No. 86. ***The motion carried 5-0.***
- B.** Second and Final Reading Ordinance No. 87: An Ordinance Annexing into the Town of Winnsboro a 0.21 Acre Tract of Land, Located at 191 Columbia Road, Winnsboro, SC, Owned by Jamie Dyer, in Fairfield County, Not Already Within the Winnsboro Town Limits, and Including All Adjacent and Abutting Rights-of-Way. Tax Map No. 126-03-19-010-000. Motion made by Council Member Bartell-Prather, seconded by Council Member Burroughs and Mayor Pro-Tem Chatman, to approve Second and Final Reading Ordinance No. 87. ***The motion carried 5-0.***
- C.** Second and Final Reading Ordinance No. 88: An Ordinance Annexing into the Town of Winnsboro a 3.55 Acre Tract of Land, Located at 616 Hudson Street, Winnsboro, SC, Owned by CDS Company, in Fairfield County, Not Already Within the Winnsboro Town Limits, and Including All Adjacent and Abutting Rights-of-Way. Tax Map No.: 126-02-09-031-000. Motion made by Council Member Bartell-Prather, seconded by Council Member Burroughs, to approve Second and Final Reading Ordinance No. 88. ***The motion carried 5-0.***
- D.** First Reading Ordinance No. 89: An Ordinance Annexing into the Town of Winnsboro a 0.27 Acre Tract of Land, Located at 425 A and B Poplar Street, Winnsboro, SC, Owned by Gregory & Marilyn Butler, in Fairfield County, Not Already Within the Winnsboro Town Limits, and Including All Adjacent and Abutting Rights-of-Way. Tax Map No. 145-01-03-002-000. Motion made by Mayor Pro-Tem Chatman, seconded by Council Member Bartell-Prather, to approve First Reading Ordinance No. 89. ***The motion carried 5-0.***
- E.** Resolution No. 2023-09: A Resolution Committing the Town of Winnsboro to Provide a Local Match for a Municipal Association of South Carolina Hometown Economic Development Grant and Following Its Procurement Policy when Securing Services and Products with Grant Funds. Motion made by Mayor Pro-Tem Chatman, seconded by Council Member Bartell-

Prather, to approve Resolution No. 2023-09. Mayor Pro-Tem Chatman asked for further information, and Mr. Taylor stated the Town applied for this grant last year to hopefully obtain funds to improve the Woman's Club Building. It is a \$25,000 grant, and the Town must commit to a 5% match in order to apply for the grant. A meeting was recently held with the Municipal Association and representatives, and they made some recommendations or suggestions they think the Town could apply for and probably get funding this year. Therefore, the application will be put together and be brought back to Council. ***The motion carried 5-0.***

## 9. MANAGER'S REPORT

### A. Ongoing Projects

- AMI: Mr. Taylor reported that the water meters should be completed in the next two weeks. Some comments have been received by the citizens as to where the meters are located, and some may need to be relocated.
- Code Enforcement/Zion Hill: The properties were completed on Cemetery Street, and based on the County's schedule, the next concentration will be on Davis Circle in the next two weeks. After that, there are a couple to come down on Zion Street.
- Utilities: Mr. Taylor reported the Town is in the cut-off phase of attempting to bring accounts up-to-date, and this has been very challenging. Mayor Pro-Tem Chatman asked if the billing was caught up, and Mr. Taylor stated the billing is caught up, and this is now more associated with the cut-offs. Mayor Pro-Tem Chatman stated he brought this up to clarify that the billing itself is caught up.
- Redevelopment Efforts: Mr. Taylor stated the gas station closing should be soon. Concerning the old dry cleaners, a little more paperwork is expected from DHEC to clarify the contamination issue. The hope is to close on this shortly. Another landowner has been approached, and they are to propose a sale price. As part of the overall plan, we will know if this is a possible route to take. Mr. Clauson reported there will be a voluntary cleanup agreement that will be signed off by DHEC in connection with the old dry cleaners. This contract must be in hand before the Town purchases the property.

- Fairfield Joint Water and Sewer Service: Mr. Taylor stated the next meeting will be the fourth Tuesday of this month, and the Joint System will be potentially hiring a manager. Mayor McMeekin stated there is a possibility the upcoming meeting could be moved from the 26<sup>th</sup> to the 27<sup>th</sup>. Mayor Pro-Tem Chatman inquired how the Town's grant is progressing with the two-year timeline. Mr. Taylor stated this is a very tight timeline. He feels very good about the Town's grant, however, is a bit worried about the Joint System's grant. Mr. Elliott stated we are timely to date, and Mayor McMeekin stated everything has been done that has been requested by RIA. Mr. Taylor agreed that we are up-to-date on everything that we can control, but with some of the grants, you are at the mercy of the bid process, the contractors, etc. Mayor McMeekin also stated that the Joint System did not meet the last month. Sometimes the Joint System does not have business to take care of or there may be a problem with a quorum.
- Grants Update: Mr. Taylor stated in addition to applying for the Hometown Grant discussed earlier tonight, the Review Committee will meet on next Tuesday to meet with the three applicants for the Fortune Springe Park drainage issues. Mayor Pro-Tem Chatman inquired concerning the grant for Friendship Park. Mr. Taylor stated the Town has not received the PARD grant. This grant is up to the discretion of the legislative delegation, and the Town has not received notice that it has received this funding. This fund also builds if it is not awarded.

## **10. OLD BUSINESS**

None.

## **11. NEW BUSINESS**

- A.** Request to Use Fortune Springs Park for Halloween-Themed 5K to Benefit S.C. Special Olympics, October 28, 2023, 4:00 p.m. to 9:00 p.m. Mr. Brad Douglas was present at the meeting for Sheriff Montgomery, and he explained that this event will raise money for the Special Olympics. Many law enforcement organizations are involved with the Special Olympics. He stated the event is being planned much like the event held by Parks and Recreation in the same area. Last year, the first responders held a Trunk or Treat in front of the County Administration Building with a great turnout. This year, the Trunk or Treat will be held near Chalmers Street. This will take place after the 5K. Winnsboro Public Safety has been contacted and told of the plan. Motion made by Council Member Bartell-Prather, seconded

by Mayor Pro-Tem Chatman and Council Member Burroughs, to approve the request. **The motion carried 5-0.**

**B.** Request to Use Old Armory – Sylvia’s Foundation for Scholarship Fundraiser, February 24, 2023, 7:00 p.m. The Clerk reported that this is the same event Mrs. Harrison plans every year, and she needs to know that it is approved before further planning and invitations can be done. Mayor McMeekin stated he had spoken to Mrs. Harrison about this request. Motion made by Council Member Burroughs, seconded by Council Member Miller, to approve the request. **The motion carried 5-0.**

**12. EXECUTIVE SESSION: (The following statement is provided in compliance with the South Carolina Freedom of Information Act: Subsequent to Executive Session, Council may take action on matters discussed in Executive Session.)**

**A.** Receipt of Legal Advice/Contractual Matter – Discussion Regarding Wastewater Treatment Facility Pursuant to S.C. Code Ann. §30-4-70(a)(2).

**B.** Receipt of Legal Advice - Discussion Concerning Fairfield County Trash Dispute Pursuant to S.C. Code §30-4-70(a)(2).

**C.** Receipt of Legal Advice – Discussion Concerning Ongoing Litigation Concerning Truluck Lane Pursuant to S.C. Code §30-4-70(a)(2).

At 6:34 p.m., Mayor Pro-Tem Chatman made a motion, seconded by Council Member Burroughs, to go into executive session to discuss the above listed items. **The motion carried 5-0.**

At 6:50 p.m., Council Member Bartell-Prather made a motion, seconded by Council Member Burroughs, to come out of executive session and return to regular session. **The motion carried 5-0.** Mayor Pro-Tem Chatman stated all discussion was taken as information only.

**13. ADJOURN**

At 6:51 p.m., it was moved by Council Member Miller, seconded by Mayor Pro-Tem Chatman and Council Member Burroughs, to adjourn. **The motion carried 5-0.**

  
PATTI L. DAVIS  
TOWN CLERK

  
JOHN MCMEEKIN  
MAYOR