

**MINUTES  
FINANCE COMMITTEE MEETING  
WINNSBORO TOWN COUNCIL  
MAY 16, 2023**

**Present:** Chairman Demetrius Chatman; Mayor John McMeekin; Jason Taylor, Town Manager; Assistant Town Managers Chris Clauson and Kathy Belton; Patti L. Davis, Town Clerk.

The Finance Committee met on May 16, 2023, at 6:00 p.m. at the Winnsboro Women's Club. In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (e), as amended, the following persons and/or organizations have been notified of the time, date and location of this meeting: The Independent Voice of Blythewood and Fairfield, The Country Chronicle and four hundred ninety-two other individuals.

**1. CALL TO ORDER**

Chairman Chatman called the Finance Committee Meeting to order at 6:00 p.m.

**2. APPROVAL OF AGENDA**

Motion made by Mayor McMeekin, seconded by Chairman Chatman, to approve the agenda. ***The motion carried.***

**3. PRESENTATIONS**

**A. Kathy Belton – Monthly Finance Report.**

- Section A – Cash on hand in the bank is up compared to last month. The increases under unrestricted and restricted earmark investments are from interest.
- Page 2 – The first debt service has been reduced because a bond payment had to be made.
- Section B – General Fund revenue is up compared to last month due to business licenses and funds coming in from the State agencies.
- General Fund expenditures are down compared to last month when there were three payrolls. Overall, we are not in the negative for April, and the year-to-date is negative; however, the funds will come in June.
- Combined Utilities revenue was up compared to last month.
- Combines Utility expenditures were down compared to last month, due in part to the multiple payrolls and expense associated with it. Overall, we close with a positive number, and the billing is back on track.

- Section C – No capital expenditures for general fund or utilities.
- Section D – General Fund revenue is up a little over \$30,000 compared to last year. Expense was down \$191,000 compared to last year.
- Combined Utilities revenue – Down compared to last year, and this is mostly concentrated in the gas area with multiple months' billing at that particular time. Expense is down for last year overall.

#### 4. NEW BUSINESS

**A.** Request of Action: Gas, Water and Sewer Department Unbudgeted Request to Purchase a Ford F-150 Truck at State Surplus for \$27,500. Mr. Peak stated the reason this request is being made is not necessarily to replace another truck, but from this time last year, the employed staff has literally doubled. The department went from six last year to 13 this year. Mr. Peak has basically four departments, including the Gas Department, the Water Department, the Sewer Department and as of July of last year, the Maintenance Department. The Maintenance Department takes care of some of the lift stations and pump stations, etc. Mayor Pro-Tem Chatman stated he has seen all the workers in the vehicles. Mr. Peak stated he is trying to accommodate the staff, and the specific vehicles his department needs are few and far between. He has found a suitable vehicle at State Surplus. This particular truck is 4WD, has a cover over the back with a toolbox, flashing lights, etc. It was listed at \$29,500 and discussions brought it down to \$27,500. Motion made by Mayor McMeekin, seconded by Mayor Pro-Tem Chatman, to approve the Request of Action. ***The motion carried.***

#### 5. OLD BUSINESS

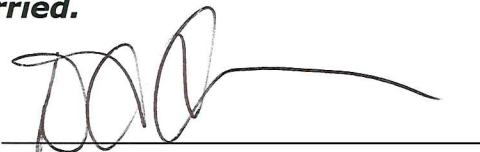
None.

#### 6. ADJOURN

At 6:05 p.m., it was moved by Mayor McMeekin, seconded by Chairman Chatman, to adjourn. ***The motion carried.***



PATTI L. DAVIS  
TOWN CLERK



DEMETRIUS CHATMAN  
CHAIRMAN